

Delta Beach Association Executive

Meeting Minutes

December 3, 2023

10:30am – 12:15pm

The meeting was virtual using “Zoom”.

In attendance: Scott Greenlay, Kelly Tomalin, Melanie Moran, Eric Olson, Sandra Brooks

Regrets: Laird Cole

1. The meeting was called to order at 10:30am.
2. Approval of Agenda: Two items were added to the agenda regarding the garbage trailer. **Motion: The agenda be accepted with the additions.** Moved by Scott/Kelly – Carried.
3. Approval of minutes for the meeting held on October 18, 2023. **Motion: The minutes be accepted.** Moved by Sandy/Melanie – Carried.
4. New Business:
 - a) Review of Strategic Planning Survey results: The results of the survey were reviewed. Each member of the executive chose a couple of priority items that we thought we should work on this year.
 - b) DBA Levy: Eric to meet with Kyle Hamilton regarding the change in the collection method of the DBA levy to a flat rate for the next 5 years as was passed by the membership at the AGM.
 - c) Naloxone kits: Check on the expiry date. Tabled to discuss with Laird.
 - d) Lifesaving buoys: Tabled to discuss with Laird.
 - e) Garbage Trailer: Needs some repairs. Kelly will talk to Matt Moran to see if he can repair it. Matt already fixed the tire. We do have money available in the budget for trailer repairs. The trailer might be gone for a couple of days so would have to let DBA members know. **Action: Kelly Motion: That the DBA reimburse Matt for costs for parts for trailer repair, and in appreciation of his efforts purchase a thank you gift not to exceed \$100.** Moved by Scott/Kelly. Melanie abstained. – Carried. **Action: Sandy** A discussion also arose regarding a thank you to the RM for the service they have supplied to the DBA. **Motion: Send chocolates and a Christmas card to the RM staff as a thank you.** Moved by Scott/Kelly - Carried. **Action: Sandy**
5. Reports
 - a) President:
 - i. Cell Tower: In progress. Location will be on Cherry Road near highway 240.
 - ii. RFNow: In progress, will not likely be completed until spring.
 - iii. PRTC Committee: They are doing a new strategic plan and have hired a new consultant who has met with Scott.
 - iv. Zoning Gary Wright: No objections.
 - b) Treasurer: Eric will be doing the budget in January. Eric will be meeting with Kyle Hamilton regarding the levy and also to discuss the reimbursement to DBA executive members for payments made on behalf of the DBA.
 - c) Social Committee:

- i) Received a grant from the Community Foundation to go towards resurfacing the tennis court area. Got quotes last year. Melanie to get this in motion so it can be done early in the season. **Action: Melanie**
 - ii) Would like to work on finishing the picnic shelter this year and doing some landscaping at the rec site.
 - iii) Planning on building more Social Committee activities for next year.
 - iv) The poker derby was very popular so will plan another this winter. Kelly will talk to Tony Bryson as he might open for that and the Oakland rink regarding a date. **Action: Kelly**
 - d) Trails/Rec Facilities: No report.
 - e) LMSH: No report.
 - f) **Motion: That all reports be accepted as read and/or verbally submitted.** Moved by Scott/Kelly – Carried.
6. Old Business Arising from the Minutes
- a) Review of action items from past meeting:
 - i) Statement of Work to be drafted for the new Interpretive Center: Scott
 - ii) Operating Plan Brainstorming – ideas for next year: Everyone
 - iii) New application for Green Team: Scott
 - iv) Chair replacement for Trails/Recreation Committee: Scott
 - v) Consult with Clint Taylor regarding picnic shelter completion ideas: Melanie
 - vi) Light for refuse site – next summer: Scott
 - vii) Reimbursement of executive: ongoing, Eric
7. Action Items from this meeting:
- a. Check with Matt Moran regarding garbage trailer repairs. **Action: Kelly**
 - b. Purchase gift card for Matt Moran as a thank you. **Action: Sandy**
 - c. Purchase chocolates for Christmas as a thank you to the RM staff. **Action: Sandy**
 - d. Work on tennis court paving. **Action: Melanie**
 - e. Contact Tony and the Oakland rink regarding a date for the poker derby. **Action: Kelly**
8. Next meeting: Sunday, January 14, 2024@ 10:30am by Zoom.
9. Scott adjourned the meeting at 12:15pm.